

TOWNSHIP #2 CEMETERY DISTRICT REGULAR MEETING  
LOCATION – Cemetery Office, 500 S. Church Street, Lone CA 95640  
Thursday, April 11, 2024 – 3:00 PM

**AGENDA**

A. CALL TO ORDER

B. ROLL CALL

Pamela Bennetts, Chairman  
Don Smith, Vice Chairman  
Larry Slayton, Secretary  
Tom Reed, Treasurer  
Laurie Lockhart, Director

Staff present:  Paul Muschetto  Megan Buchanan

C. PUBLIC PRESENT:

D. PUBLIC COMMENT: EACH SPEAKER IS LIMITED TO 5 MINUTES

*NOTE: This is the time for members of the public who wish to be heard on matters that do not appear on the Agenda. Persons may address the Board at this time on any subject within the jurisdiction of the Township #2 Cemetery District. Public comment is limited to 5 minutes per person.*

**Is there any person who wishes to address the board at this time?**

E. MINUTES of the March 14, 2024 regular meeting

F. FINANCIAL REPORT

G. OFFICE MANAGER'S REPORT

H. GROUNDS MANAGER'S REPORT

*Notice to the public: The public may comment on any agenda item before a vote. Limited to 5 minutes per person.*

I. UNFINISHED BUSINESS

1. Pavilion cost estimate/finding our own drafter (report by Don Smith)

J. NEW BUSINESS

1. Potential office remodel (removing kitchen area)

K. ADJOURNMENT

REGULAR TOWNSHIP #2 CEMETERY DISTRICT MEETING  
LOCATION – Cemetery Office, 500 S. Church Street, Ione CA 95640  
Thursday, March 14, 2024 – 3:00 PM

**MINUTES**

A. CALLED TO ORDER at 3:00 pm

B. ROLL CALL

1.  Pamela Bennetts, Chairperson
2.  Don Smith, Vice Chair
3.  Tom Reed, Treasurer
4.  Larry Slayton, Secretary
5.  Laurie Lockhart, Director

Staff present:  Paul Muschetto  Megan Buchanan

C. PUBLIC PRESENT: None

D. PUBLIC COMMENT: None

E. MINUTES of the 2/8/2024 regular meeting

Motion by Tom Reed to accept minutes of 2/8/2024 meeting; 2nd by Larry Slayton;  
3 Ayes 0 Noes 1 correction 3 Ayes not 5

F. FINANCIAL REPORT

1. Expenditures 2/22/2024 \$8,537.17  
Expenditures 1/28/2024 \$5,941.50
2. General Account Balance 2/28/2024 \$213,630.69
3. Endowment Fund Balance 2/28/2024 \$71,767.57
4. Special Project Reserve Account 2/28/2024 \$195,173.10
5. Revenue 2/28/2024 \$4,512.61  
Correction: None

Motion to accept Financial Report by Larry Slayton; Second by Don Smith; Ayes 3 Noes 0

G. OFFICE MANAGER'S REPORT

1. **Plot Sales: 5** – 3 Columbarium Niches, 2 Cremains on Existing Plot, 0 Cremains & 0 casket on Family Plot, 0 Casket Plot, 0 Natural Plot, 0 Mausoleum
2. **Burials for month: 0**
  - a. 0 Casket
  - b. 0 Cremains
  - c. 0 Natural Burial

H. GROUNDS MANAGER'S REPORT

1. Clark Pest Control to respray weeds that they missed

I. UNFINISHED BUSINESS:

1. Discussion only on pavilion costs. Report by Don Smith.
2. Memorial District Contract. Motion to accept IMD contract for Administrative Services provided by Cemetery Office Manager at a rate of \$800/month. Motion by Tom Reed; Second by Larry Slayton. Ayes 3 Noes 0
3. Auditor's Reports for Fiscal years Ending June 2022 and June 2023: Motion by Larry Slayton to accept report and transfer as per Note 5 due \$1,400.00 from General Fund to Endowment Fund. Second by Tom Reed. Ayes 3 Noes 0

J. NEW BUSINESS:

1. [NONE]

K. ADJOURNMENT: Time 3:49 p.m.

Motion by Tom Reed; Second by Don Smith; Ayes 3 Noes 0

Submitted by Township #2 Cemetery Secretary, Donald Larry Slayton